

TUESDAY, OCTOBER 27, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 27, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from October 20, 2020, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 28, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$315,005.65 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-102720-68

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$162,677.00 to amend the Housing Trust Fund #640 due to receipts exceed the estimates for 2020,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

HOUSING TRUST FUND #640
\$162,677.00

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of
Appropriation of Line Item:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the APPROPRIATION OF LINE ITEM:

\$575.00 – 260-1150-5202 – REA Medicare – Auditor

\$5,590.00 – 260.1150.5201 – REA PERS – Auditor

\$40,000.00 – 260.1150.5102 – REA Salaries – Auditor

\$2,353.52 – 640.1115.5929 – Housing Trust Fund 1% Admin. Fees – Auditor

\$160,323.48 – 640.1115.5928 – Housing Trust Fund State – Auditor

\$3,350.00 – 501.6915.5402 – General Sewer District Contract Projects – Engineer

\$15,000.00 – 656.6083.5464 – Recycling Outreach Ross County – RPHF SWD

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriation:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFER AND REAPPROPRIATION:

**\$15,000.00 – 101.1140.5428 – Contract Workers – BOE
TO**

101.1140.5102 – Salary Account – BOE

**\$7,200.00 – 101.1140.5401 – Contract Services – BOE
TO**

101.1140.5309 -Postage Supplies – BOE

**\$1,428.72 – 656.6083.5972 – Community Improvement Program – RPHF SWD
TO**

656.6083.5404 – Advertising/ Printing – RPHF SWD

**\$1,000.00 – 101.1108.5501 – Building Department Equipment – Commissioners
TO**

101.1108.5527 – Building Department – Vehicle Expenses – Commissioners

**\$800.00 – 930.1204.5203 -Insurance – Adult Probation
TO**

930.1204.5102 – Salary – Adult Probation

**\$1,500.00 – 930.1204.5203 – Insurance – Adult Probation
TO**

930.1204.5201 – PERS – Adult Probation

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**\$100.00 – 930.1204.5203 – Insurance – Adult Probation
TO
930.1204.5202 – Medicare - Adult Probation**

**\$52,683.01 – 201.3006.5506 – Auto License & Gas Tax Contract Projects – Engineer
TO
201.3006.5416 – Auto License & Gas Tax Twp./Municipal Contracts – Engineer**

**\$1,500.00 – 101.1140.5301 – Supplies – BOE
TO
101.1140.5501 – Equipment - BOE**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the Final Text to 911 Testing with cellular Carriers: October 20th- 23rd, UAS Team Planning and Operations Training and Monthly County Fire Chiefs Meeting: October 21st, Zone 2 Election Day Planning Meeting October 22nd, Homeland Security Region 4 Directors Meeting October 23rd, and POTUS Visit October 24th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick will be attending the ARES Monthly Meeting October 26th, PPE Push from Ohio EMA October 28th and Final County Election Prep Meeting October 29th.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Mr. Flick will be attending the Election Day – EOC Open November 3rd, Box 65 Monthly Meeting November 3rd, and COVID-19 Vaccination Update Meeting November 5th.

**In the Matter of
Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one Bureau of Workers Comp claim filed for a Pickaway County Sheriff Office Employee. The employee returned to work the same day. There was no Unemployment claim for the week.
- No items currently on Govdeals.com.
- Mr. Rogols met with Sherri Rarey last Thursday to finalize DEA License for the Dog Shelter.
- Mr. Rogols is waiting for drawing from Craig Stevenson for the new fairgrounds entrance.
- Wyatt Coleman is scheduled to begin with the Dog Shelter October 28th and Dow Fosselman will be starting with the Custodial crew on Monday, November 2nd.

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- Mr. Rogols reported that a part-time custodial employee was terminated Monday, October 26th for threats and intimidations of other employees.
- Mr. Rogols attended the PICCA Board meeting virtually yesterday.
- Mr. Rogols will be attending the Franklin County Cooperative HR/ Payroll meeting for 2021 open enrollment virtually on Thursday, October 29th.

In the Matter of
Community Development Block Grant
PY2020 Grant Agreement:

Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve and authorize Commissioner Harold Henson to execute the PY2020 Community Development Program, State of Ohio Community Development Block Grant (CDBG) Program Grant Agreement for the period of September 1, 2020 to October 31, 2021.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Engineer
SAL-T207-1.85, WAY-T102-1.61, MAD-C008-11.33
Guardrail Project Change Order 1:

Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve Change Order 1 with M.P. Dory Co for the SAL-T207-1.85, WAY-T102-1.61, MAD-C008-11.33 Guardrail Project. Total change order decrease by \$26,648.14 due to two of the proposed structures not completed due to COVID. Contractor used wood posts instead of metal posts called for by contractor.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Ohio Children's Trust Fund
Child Abuse & Child Neglect
Central Ohio Regional Prevention Council:

The Commissioners discussed the Ohio Children's Trust Fund (OCTF) and reviewed an application from a potential applicant. Per the ORC §3109.172 (A) lists the types of individuals that are considered prevention specialists and council members appointed by boards of county commissioners are to serve two-year terms and may be appointed for two consecutive terms only.

Joy Ewing, Pickaway County Job & Family Services Director, has expressed her interest in being appointed to serve on the council. After discussing the matter, Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to appoint Mrs. Ewing on the **Ohio Children's Trust Fund, Child Abuse and Neglect Regional Prevention Council**.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
General Fund Appropriation:

Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve an appropriation from the general fund for the following:

Sheriff's Office	Radio upgrades and purchases	\$49,219.83
	New camera system (IPS) all buildings	\$432,001.71
	New CAD system for road patrol	\$80,000.00
Dog Shelter	New camera system and security system	\$18,342.47
IT Department	Network consulting labor	\$26,500.00
	Switches	\$60,636.77
	AP's	\$25,859.80
	Backup/Disaster Recovery SAN	\$32,000.00
	New phone system	\$35,168.00
Maintenance	Electric for generator at Heritage Hall	\$15,743.00
	150 kW generator with A/C at Heritage Hall	\$39,000.00
	Electric for generator at Maintenance Facility	\$18,451.00
	80 kW generator for Maintenance Facility	\$25,000.00
	Lighting controls for no-touch lighting in all Buildings	\$24,096.95
Treasurer	Office furniture	\$ 9,958.00
	Shelving	<u>\$ 5,000.00</u>
	Totaling:	

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Soil and Water Conservation District:

Tawn Seimer, SWCD Director and Katarina Sharp, SWCD, met with the Commissioners to provide a third quarter update.

Administrative

Tawn Seimer attends teleconferences every two weeks with Area 5 Administrators (17) and the Program Specialists (2) on updates from the State Office on election process, state match funding, and how other districts are functioning. All trainings and meetings statewide are still on since March 23, 2020. Some trainings are being re-scheduled, but at this time, they are unclear when they will take place. As of June 1st, the SWCD Staff is back in the office on a regular basis. NRCS staff are allowed back into the office at this time, but some are still tele-working from their homes. The office is still closed to the public and assisting customer by phone or email. Customers that come to the office and knock are assisted as well. The District continues to work with the IT individual to allow staff to access the server from outside of the office. The District has purchased another cell phone for the technicians to use in the field. SWCD want to be sure if another lockdown takes place that staff can work remotely.

Education/ Outreach

The Pickaway SWCD July Newsletter was mailed to 2,565 people and emailed to 454 people. SWCD assisted with the board of supervisor election and judged the 4-H Natural Resource projects (15 projects). SWCD attended two meetings for the Be the Change for Clean Water partnership, a Pickaway WORKS

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meeting, and Area 5 Envirothon planning meeting, and a Beehive Advisory Committee meeting for our SWCD reporting system. Additionally, several webinars for Environmental Education, and 1 DSWC webinar on evaluating programs. SWCD hosted Experience Earth Camp July 21st and 22nd at the Pickaway County Sportsman's Inc. for 19 campers and attended the Wading Through Watersheds 3-day workshop. SWCD assisted with putting together CRP waterway re-enroll folders and held school programs for 222 students. (Soil Tunnel – 3rd grade, Soil Testing – 6th grade, and Sandbox – 5th grade). Ag Day is going virtual for the 2020-2021 school year. Videos featuring Pickaway County agriculture are shared each month for the duration of the school year. Interactive, digital activities have been created to go along with the video topics. Filming has been completed for 4 of the videos so far and shared videos can be found on the new website: www.virtualagdays.com.

Technical

SWCD completed Kingston Pike/ Rhoads Ditch Petition and forwarded to the Pickaway County Engineer's office. Assisted the County Engineer with the watershed delineation for Sunnyside Ditch Petition. Completed two Rural Property Evaluations for county landowners, assisted two county landowners with Streambank Erosion/ Restoration. SWCD provided Drainage Technical Assistance to four county landowners and Soils/ General Technical Assistance to seven county landowners. Completed five Pond Site Investigation and three CRP Grassed Waterway Designs for county landowners. SWCD installed two CRP Grassed Waterways on county farm and assisted NRCS with installation of three CRP Grassed Waterways on county farms.

**In the Matter of
Swearing-In of Caryn E. Koch-Esterline to the
Pickaway County District Library Board:**

Commissioner Harold Henson performed the swearing-in of Caryn E. Koch-Esterline to the Pickaway County District Library Board. Mrs. Koch-Esterline's term will commence October 13, 2020 and will expire December 31, 2022.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler presented third round of proposals for CARES Act funds.
- Ms. Dengler explained to the Commissioners that the last 5% raise was given in 2017 and cost a total of \$340,279.76.
- Ms. Dengler discussed December 14th as the bill cut off date for the County Auditor's docket and December 16th for non-docket. The docket bills would be approved by the Commissioners on December 22nd.

**In the Matter of
Executive Session:**

At 11:00 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Logan Stephens and Jessica Gliha, Geenex in attendance.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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At 11:37 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of
Engineer & Ditch Petition:**

Chris Mullins, Engineer, met with the Commissioners to discuss notifications of ditch petition viewing and hearing notices. Certificate of Mailing Notices to Owners of Land Affected by Proposed improvement, of Assessment, of Date of Final Hearing and Filing Claims for Compensation or Damages and Notice to Commissioners of Intention of Owner to Pay Assessment in Cash will be sent to land owners by certified mail with return receipt according to Ohio Revised Code Section 6131.16.

**In the Matter of
Executive Session:**

At 1:33 p.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (5) for confidential matters by federal law, federal rules, or state statues, with Robin Roush, Millhuff-Stang, and Melissa Betz, Auditor and Karlina Reinhardt, Auditors Office were in attendance by virtual meeting attendance.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:20 p.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 24, 2020.

A total of \$115 was reported being collected as follows: \$50 in adoptions; \$15 in dog license and \$50 in private donations.

Two (2) stray dogs were processed in; one (1) dog was adopted.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk